

**FLORISSANT WATER
& SANITATION DISTRICT**

2020 BUDGET

BUDGET MESSAGE

TO: Florissant Water & Sanitation District Board of Directors

FROM: Cathy Valdez

DATE: December 10, 2019

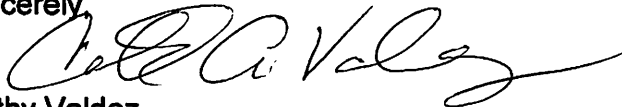
RE: 2020 Budget

The 2020 budget for the Florissant Water & Sanitation District is submitted for your consideration. The 2020 budget is based on the modified accrual method of accounting. The budget document is presented in standard line item format.

The 2020 budget reflects our continuing mission of providing water service for the residents of our District. We anticipate no significant changes in our service.

In closing, please note that this budget complies with all laws, regulations, and requirements by which we are governed. Thanks to all that contributed to the budgetary process, 2020 will be a sound & successful year.

Sincerely,

A handwritten signature in black ink, appearing to read 'Cathy Valdez', written in a cursive style.

**Cathy Valdez
President**

Florissant Water & Sanitation District
PO Box 565
Florissant, CO 80816
(719) 748-3565

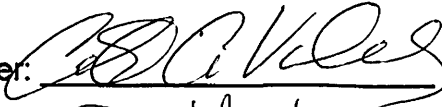
December 10, 2019

Division of Local Government
1313 Sherman Street, Room 521
Denver, CO 80203

Attached is the budget for Florissant Water & Sanitation District in Teller County, Colorado, submitted pursuant to Section 29-1-113 CRS. This budget was adopted December 10, 2019. If there are questions on the budget, please contact Cathy Valdez @ 719 748-3565, address 2244 W. HWY 24, Florissant, CO 80816.

The mill levy certified to the County Commissions is 3.501 mills for all general operating expenses. Based on an assessed valuation of \$2,990,270.00, the property tax revenue is \$ 10,469.00.

I hereby certify that the enclosed are true and accurate copies of the budget and certification of tax levies to the Board of County Commissioners.

Signature of Officer: 
Title: President

Board of Directors:

President

**Catherine Valdez
116 Hillside Drive
Florissant, CO 80816
Elected to Board 05/06/2014
Term Expires May 2022**

Treasurer

**Barbara Faux
P O Box 788
Florissant, CO 80816
Elected to Board 05/06/2014
Term Expires May 2022**

Board Member

**Robert Faux
P O Box 788
Florissant, CO 80816
Elected to Board 05/06/2014
Term Expires May 2022**

Board Member

**Chris Penland
116 Hillside Drive
Florissant, CO 80816
Appointed to Board 10/08/2019
Term Expires May 2020**

Board Member

**Ginger Bruvold
PO Box 188
Florissant, CO 80816
Elected to Board 05/10/2016
Term Expires May 2020**

Water Personnel

Louis Lemmon – Water Treatment Operator Florissant, CO (719) 648-1253

Henry Cole, Jr. – Sewer Treatment Operator Cripple Creek, CO (719) 689-3464

Administrative

**My Books First, LLC 2640 W Colorado Ave
Colorado Springs, CO 80904 (719) 445-0085**

Florissant Water & Sanitation District
PO Box 565
Florissant, CO 80816
(719) 748-3565

December 10, 2019

Teller County Board of County Commissioners
ATTN: Mill Levy Certification
P O Box 959
Cripple Creek, CO 80813

RE: Certification of Tax Levies

Dear Commissioners

For the year 2018, the Board of Directors of Florissant Water & Sanitation District hereby certified the following mill levies to be extended upon the total assessed valuation of \$ 2,990,270. The levies and revenues are for the following purposes:

	<u>LEVY</u>	<u>REVENUE</u>
1. General Operating Expenses	3.501	\$ 10,469.00
2. Temporary General Property Credit/Temp Mill Levy Reduction	0	0
3. General Obligation Bonds	0	0
4. Contractual Obligations	0	0
5. Capital Expenditures	0	0
6. Refunds/Abatements	0	0
7. Teller County Judgment	<u>0</u>	<u>0</u>
TOTAL	3.501	\$10,469.00

Contact person: Cathy Valdez Daytime phone: (719) 660-1599

Signed:  Title: President

RESOLUTION TO SET MILL LEVIES

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE FLORISSANT WATER & SANITATION DISTRICT, FLORISSANT, COLORADO FOR THE 2020 BUDGET YEAR.

WHEREAS, the Board of Directors of the Florissant Water & Sanitation District has adopted the annual budget in accordance with the Local Government Budget Law on December 10, 2019, and;

WHEREAS, the 2020 valuation for the assessment for the Florissant Water & Sanitation District as Certified by the County Assessor is \$2,990,270.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FLORISSANT WATER & SANITATION DISTRICT, COLORADO:

Section 1. – That for the purpose of meeting all general operating expenses of the Florissant Water & Sanitation District during the 2020 budget year, there is hereby levied a tax of 3.501 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2020.

Section 2. – That the Secretary is hereby authorized and directed to immediately certify to the County Commissioners of Teller County, Colorado, the mill levies for the Florissant Water & Sanitation District as herein above determined and set.

Adopted this 10th day of December 2019.

FLORISSANT WATER & SANITATION DISTRICT

By: 
President

ATTEST

By: _____
Treasurer

RESOLUTION TO ADOPT BUDGET

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE FLORISSANT WATER & SANITATION DISTRICT, TELLER COUNTY, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2020, AND ENDING ON THE LAST DAY OF DECEMBER 2020.

WHEREAS, the Board of Directors of the Florissant Water & Sanitation District have prepared and submitted a proposed budget to said governing body at the proper time.

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 10, 2019, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget.

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Directors of the Florissant Water & Sanitation District:

Section 1. That estimated expenditures for each fund are as follows:

General Fund	\$189,379.00
Debt Service	<u>\$ 29,650.00</u>
TOTAL	\$219,029.00

Section 2. That estimated revenues for each fund are as follows:

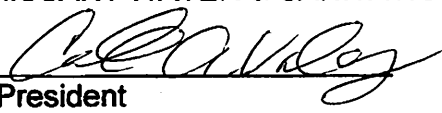
Sources other than general tax	\$208,560.00
General property tax levy	<u>\$ 10,469.00</u>
TOTAL	\$ 219,029.00

Section 3. That the budget as submitted, amended and herein summarized by fund, be, and the same herby is, approved and adopted as the budget of Florissant Water & Sanitation District for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the Treasurer and made a part of the public records of the District.

Adopted this 10th day of December 2019.

FLORISSANT WATER & SANITATION DISTRICT

By: 
President

ATTEST

By: _____
Treasurer

RESOLUTION TO APPROPRIATE SUMS OF MONEY

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE FLORISSANT WATER & SANITATION DISTRICT, FLORISSANT, COLORADO, FOR THE 2020 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on December 10, 2019, and

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Florissant Water & Sanitation District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FLORISSANT WATER & SANITATION DISTRICT, FLORISSANT, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

GENERAL FUND	
Current Operating Expenses	\$189,379
Capital Outlay	\$ -0-
Debt Service	<u>\$ 29,650</u>
TOTAL GENERAL FUND	\$219,029

ADOPTED THIS 10TH DAY OF DECEMBER, 2019.



President

ATTEST: _____

By: _____
Treasurer

	Budget 2016	Actual 2016 thru 9/30/16	Budget 2017	Actual 2017 thru 9/30	Budget 2018	Actual 2018 thru 9/30	Budget 2019	Actual 2019 thru 9/30	Budget 2020
Water Operations									
Water Income									
	60%								
Sale of Water	84360	59019	77688	77050	102733	87173	116231	85158	125451
Interest Earned	36	25	31	28	30	23	30	13	27
Late Fees	1200	545	729	588	784	156	208	200	225
Mill Levy Tax	5000	6030	6508	6470	6847	7152	9536	5876	6282
Service Availability	3060	2346	3132	2122	2829	2122	2829	1580	2077
IREA utility refund	785	635	635	552	635	370	370	450	400
Water Service Charge	3480	2700	3600	2800	3733	2741	3855	3133	4177
Water Hauling Station	7200	5887	7848	9200	11000	12442	16589	11767	15716
Water Tap Fees	0	0	0	6000	6000	0	6000	6000	6000
Total Income	105121	77187	100167	104808	134591	112179	155458	114155	160355
Expenditures									
Adv / dues / pubs	500	635	658	552	300	335	447	275	300
Audit Fees	4000	6500	4875	0	4600	4400	2500	800	840
Auto/Truck/Gasoline	10	20	10	10	10	12	12	20	30
Auto Repair/Maintenance	537	0	80	0	50	0	50	100	40
Bank Fees	0	65	74	0	0	3	0	20	20
Capital Outlay Water Rights	650	645	484	645	645	645	645	645	645
Drinking water operator	19800	17180	24000	16702	21000	19570	26093	25432	33911
Debt repay CRG	8988	6741	6741	6741	6741	4028	4028	6714	0
Debt Repay USDA	19800	14850	14850	14850	14850	8445	8445	8084	10778
Debt repay / RCAC	2230	5967	5967	5967	5967	3068	3068	5885	4794
District Office Accounting Mar	16800	16800	16850	16850	22800	10258	13680	13680	13680
Election Costs	600	0	0	0	400	0	0	0	500
Electric - Drinking water	4500	3364	4688	3080	4108	3219	4293	4305	5739
Insurance	2500	6543	7353	6643	6643	6311	8415	7000	9553
Legal Fees	2000	105	375	679	800	183	180	3000	1800
Office Supplies	700	904	1012	779	728	288	239	600	380
Permits/Licenses/Fees	1210	1264	945	1023	1363	841	1121	175	180
Postage	500	1059	1137	1381	1288	339	452	665	852
Propane/Natural Gas	1720	2178	2103	4341	5788	1925	2567	1845	2456
Repairs & maintenance - Water Plant		4738	4515	5424	3000	1470	1980	4810	5000
Repairs & maintenance - coin station		212	677	63	200	2430	3240	1000	2000
Snow Plowing	200	75	168	200	225	183	183	350	240
Software	450	1300	975	300	1600	1058	1058	700	900

	Budget 2016	2016 thru 9/30/16	Budget 2017	2017 thru 9/30	Budget 2018	Actual thru 2018	Budget 2019	Actual thru 9/30	Budget 2020
Supplies	700	200	100	170	175	0	50	40	80
Telephone	620	1194	1214	613	650	713	713	1000	863
Trash Service	0	0	0	0	0	0	0	0	0
Water Testing - drinking	1500	2061	2748	3224	3000	3739	4985	1860	2479
Drinking Water Treatment Chg	12000	5225	6667	3418	4000	3702	4936	2910	3880
Savings for Reserves									27265
Total Expenditures	104531	101639	111083	95472	112949	77175	93360	91915	129165
Net Water Income	590	-10559	-10916	3912	19442	35004	62098		31180
Net Water Income	590	-10559	-10916	3912	19442	35004	62098		31190
Net Waste Water Income	-11148		2696		-19442	-39052	-32981		-31190
Total Net Income	-10558	-10559	0		0	-4048	29117		0

	Budget 2016	Actual 2016 thru 9/30	Budget 2017	Actual 2017 thru 9/30	Budget 2018	2018 thru 9/30	2019 Budget	2019 thru 9/30	2020 Budget
Waste Water Operations						40%			
Waste Water Income									
Interest Earned	12	9	20	11	12	15	15	9	9
Late Fees	600	181	243	252	336	104	106	106	175
Mill Levy Tax	2796	2010	2168	2773	2935	4768	5500	3871	4187
Waste Water Service Charge	3120	2838	3780	2303	3071	2385	3180	2826	3888
Utility Refund	600	150	150	789	785	246	246	300	300
Waste Water Charges	17736	15206	40850	20255	26131	26215	34953	30000	40000
Waste Water (over 1000 gal)	3000	3000	3000	2000	2000	2000	2000	3100	4115
Waste Water Tap Fees	0	0	0	6000	6000	0	6000	3000	6000
Total Income	27864	23394	50211	34383	41270	35733	52000	43312	58674
Expenditures									
Adv / dues / pubs	0	0	220	200	250	223	250	158	200
Audit Fees	2500		1625	1950	2100	2680	1500	450	560
Auto/Truck/Gasoline	187		10	40	40	8	20	0	20
Auto Repair / Maintenance			20	0	150	0	50	0	35
Bank Fees	0		24	0	0	2	0	15	15
Contract Sewer Operator	7800		12000	11650	12850	18400	24533	16508	22010
Debt Repay CRG	1413	1850	2247	1660	2687	2685	3192	2394	0
Debt Repay USDA	800	4010	4950	4506	5991	5636	5985	5389	8084
Debt repay RCAC			1989	1661	2257	2045	2727	5994	5994
District Office Manager	5400	4200	5550	4995	6840	6840	9120	6804	9120
Electric - Waste Water	6392	4668	5831	6272	7884	5379	7172	6273	8363
Election Cost			0	0	200	0	0	0	500
Insurance	1092		2451	2847	2747	4208	4208	4945	6368
Legal Fees	1000		125	204	204	123	159	1140	1200
Office Supplies	375	310	338	338	311	198	220	388	500
Permits/Licenses/Fees	275	260	315	437	437	561	561	175	120
Postage	1059	1516	379	414	552	226	301	400	568
Natural Gas	800	625	701	1861	2480	3075	4100	4330	5880
Repair/Maintenance WW Plant	2825	2010	2146	543	725	15545	9000	3070	5000
Sludge Hauling								4640	6000
Snow Plowing	200	60	57	100	126	122	122	675	350

	Budget 2016	2016 thru 9/30	2017	Actual 2017 thru 9/30	2018	actual thru 9/30	Budget 2019	Actual thru 9/30	Budget 2020
Software	450	275	325	300	390	705	850	518	600
Supplies	440	73	100	170	175	0	0	25	40
Telephone	600	380	404	613	650	478	478	620	863
Waste Water Chemicals	1200	419	1200	0	1000	1482	1976	2085	2778
Water Testing	4800	3231	4308	4386	5848	2914	3225	3525	4696
Total Expenditures	41624	25903	49332	53473	58912	74785	81665	70251	89864
Net Waste Water Income	-11148		2896	-20890	-19442	-38052	-32981	-26939	-31190